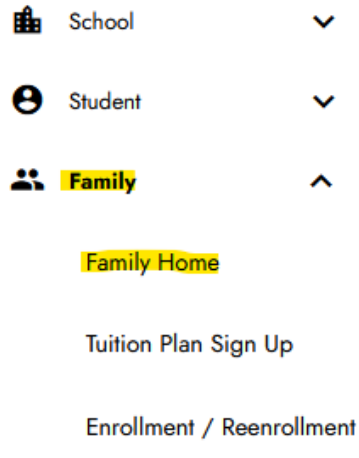
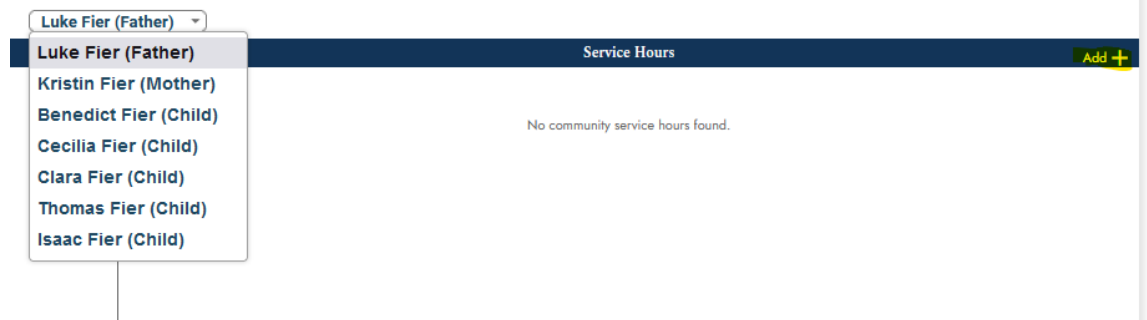


Self Reporting your Service Hours in FACTS Family Portal

1. Log in to the FACTS Family Portal at <https://logins2.renweb.com/logins/ParentsWeb-Login.aspx> (District Code: CHEL-VA).
2. Select Menu item "Family" followed by sub-menu item "Family Home"



3. Select the family member for whom you are entering service hours from the drop down box and press the "Add +" button



4. Complete the entry form and press "Save"

Service Hours - Add

Name: Luke Fier

* Date:

* Hours:

* Description:

Note:

Verified By: